



**KENYA SCHOOL OF  
REVENUE ADMINISTRATION**

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POSTGRADUATE & MASTERS PROGRAMMES

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**P R O S P E C T U S**



**Kenya School of Revenue  
Administration**



24. **Revenue**  
The company's revenue is projected to increase by 15% over the next five years.

25. **Market Share**  
The company's market share is expected to grow from 10% to 15% by 2025.

26. **Customer Satisfaction**  
Customer satisfaction is a key focus area, with a target of 90% by 2025.

27. **Operational Efficiency**  
The company aims to improve operational efficiency by 20% over the next three years.

28. **Employee Retention**  
Employee retention is a priority, with a goal of 95% by 2025.

29. **Research & Development**  
The company is investing in R&D to develop new products and services.

30. **Partnerships**  
The company is seeking strategic partnerships to expand its reach.

31. **Marketing**  
The company is launching a new marketing campaign to increase brand awareness.

32. **Legal**  
The company is reviewing its legal structure to optimize tax efficiency.

33. **Finance**  
The company is exploring new financing options to support its growth.

34. **Human Resources**  
The company is implementing a new HR system to streamline recruitment and onboarding.

35. **Information Technology**  
The company is upgrading its IT infrastructure to improve security and performance.

36. **Environmental, Social & Governance (ESG)**  
The company is committed to ESG and is implementing various initiatives to reduce its carbon footprint and improve social and governance practices.

37. **Summary**  
The company is well-positioned for long-term growth and success.

38. **Next Steps**  
The company will continue to focus on its core business and strategic initiatives.

39. **Conclusion**  
The company is confident in its ability to achieve its goals and create value for its stakeholders.

40. **Thank You**  
Thank you for your attention and support.

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## **PLANNING TO UNDERTAKE A POSTGRADUATE DIPLOMA OR MASTERS WITH US? THIS ONE IS FOR YOU**

### **ABOUT US**

Kenya School of Revenue Administration (KESRA) is the Kenya Revenue Authority's (KRA) training school, specializing in Tax Administration, Customs Administration and Fiscal Policy.

We are one of the four accredited World Customs Organization (WCO) as a Regional Training Centres (RTC) in East and Southern Africa. KESRA seeks to develop competent and globally competitive professionals in the Taxation, Customs and Fiscal Policy industries.

### **OUR VISION**

To be a recognized leader in Fiscal Management, Tax and Customs human resource development.

### **OUR MISSION**

Development of globally competitive human resource in Fiscal Management, Tax and Customs through the provision of relevant quality training, research and consultancy.

### **OUR VALUES**

- Leadership
- Innovation
- Integrity
- Collaboration

### **CAMPUSES**

- Main Campus (Westlands, Nairobi)
- Mombasa
- eCampus
- Partnerships with JKUAT and Moi University

### **Post Graduate Diploma and Masters Programmes one can undertake:**

#### **Post Graduate Diplomas:**

- Postgraduate Diploma in Customs Administration
- Postgraduate Diploma in Tax Administration

#### **Master Courses:**

- Master in Tax and Customs Administration



## Postgraduate Diploma in Customs Administration

This program is offered in collaboration with the Jomo Kenyatta University of Agriculture and Technology (JKUAT). The Postgraduate Diploma in Customs Administration programme seeks to equip participants with skills, techniques and understanding required in Customs administration in the private and public sectors of the economy.

This programme aims at training the manpower required towards achieving Kenya's Vision 2030 and other development objectives, and to making East Africa

a vibrant region ready to face a globalizing world characterized by constant change and new demands. This programme aims at creating a single customs administration territory which can enable East African Community states to enjoy economies of scale, with a view to supporting the process of economic development. Economic integration is not just for purpose of trade, but as a vehicle for bringing about faster economic development. It is hoped that the programme will support the integration and economic development of East African Community.

### Objectives

1. To equip the student with skills necessary to analyze, interpret and apply Customs law and procedures within the changing local and international Customs environment
2. To enhance the student's understanding of Customs administration and enforcement within the East African community
3. To prepare students for advanced studies in Customs administration.

PROGRAM	UNITS COVERED	NO. of Units
<b>Postgraduate Diploma in Customs (Semester 1)</b>	1. Rules of Origin and Export Promotion 2. Harmonized System Classification I 3. Customs Valuation 4. Customs Clearance Procedures	<b>4</b>
<b>Postgraduate Diploma in Customs (Semester 2)</b>	1. Customs Management Theory and Practice 2. Customs Enforcement Procedures 3. Customs Audit Procedures 4. International Trade Process and Policy	<b>4</b>
<b>Postgraduate Diploma in Customs (Semester 3)</b>	1. Harmonized System Classification II 2. Management and Ethics 3. Research Methods 4. Management Information Systems	<b>4</b>



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### Postgraduate Diploma in Tax Administration

This program is offered in collaboration with the Jomo Kenyatta University of Agriculture and Technology (JKUAT). The Post Graduate Diploma in Tax Administration (PGDTax Admin.) programme seeks to equip participants with skills, techniques and understanding required in the administration of Domestic Taxes in the private and public sectors of the economy. This programme enables the student to manage and administer all taxes that fall

under the jurisdiction of the Kenya Revenue Authority, in particular offering services to tax payers, carrying out tax audits and enforcing tax legislation. This programme will transform graduates in the disciplines of economics, business administration, finance, engineering, accounting, law mathematics and law to tax administration professionals capable of working efficiently and effectively in a functionally-integrated tax authority as well as offer tax consultancy services to the public.

### Objectives

- To equip the student with skills necessary to analyze, interpret and apply tax law and financial information
- To enable the student understand the role of taxation and fiscal policy in national and regional economies.
- To prepare the student for advanced studies in Tax administration.

PROGRAM	UNITS COVERED	NO. of Units
Postgraduate Diploma in Tax (Semester 2)	1. Financial Accounting I 2. Income Tax Practice 3. Vat Law & Practice 4. Excise Law and Practice	4
Postgraduate Diploma in Tax (Semester 2)	1. Audit Practice 2. Financial Accounting I 3. Tax Accounting 4. Management Practice & Ethics	4
Postgraduate Diploma in Tax (Semester 3)	1. Research Methods 2. Management Accounting 3. International Taxation 4. Economic Analysis	4





## **Master in Tax and Customs Administration**

This program is offered in collaboration with Moi University. The Master of Tax and Customs Administration (MTC) program is an innovative and specialist graduate programme which draws across a wide learning spectrum connecting skills, knowledge from each course, experience of experts and work-related activities and cases. It is designed to foster development of unique strengths and qualities that position our graduates as valued professionals in tax and customs community. The curriculum has been designed to meet professional requirements at a national and international level and is relevant to those in the tax and customs profession, whether agents, accountants, consultants, ministry in charge of fiscal policy,

national treasury, audit firms, business advisory organizations, economic institutions, private companies, as well as fresh graduates from universities, who wish to build on their experience and attain a high level of specialist tax and customs expertise. Graduates are expected to attain broad based competencies in the subject areas with two areas of specialization being tax administration and customs administration. These technical skills are integrated with professional skills including communication, research and interpretation, continuous learning, and the ability to synthesize and respond appropriately to both tax and customs matters.

### **Areas of Specialization**

1. Tax Administration
2. Customs Administration

### **Objectives**

1. Enable students to interpret provisions of various tax and customs legislations and be able to apply them in solving challenges and issues in taxation and customs administration.
2. Enable students to appraise and synthesize knowledge from different sources and jurisdictions in tax and customs and be able to advice on such matters to public, private and international fraternity.
3. Develop a firm sense of ethical responsibility and systematic research approach to analyzing tax and customs issues to solve problems independently or collaboratively at a professional practice level.



<b>PROGRAM</b>	<b>UNITS COVERED</b>	<b>NO. of Units</b>
<b>Tax and Customs (Semester 1)</b>	<ol style="list-style-type: none"><li>1. Tax Theory and Practice</li><li>2. Customs Theory and Practice</li><li>3. Public Finance and Fiscal Policy</li><li>4. Accounting for Tax and Customs</li></ol>	<b>4</b>
<b>Tax and Customs (Semester 2)</b>	<ol style="list-style-type: none"><li>1. Governance and Ethics</li><li>2. Research Methods</li><li>3. Econometrics</li><li>4. Contemporary Issues in Tax and Customs</li><li>5. Customs Tariff Classification (COM) II</li></ol>	<b>4</b>
<b>Masters in Tax (Semester 3)</b>	<ol style="list-style-type: none"><li>1. Income Tax Law</li><li>2. Excise Duty Law and Practice</li><li>3. VAT Law and Practice</li><li>4. Taxation of Individual and Partnerships</li></ol>	<b>4</b>
<b>Masters in Tax (Semester 4)</b>	<ol style="list-style-type: none"><li>1. Taxation of Co-operation and Special Entities</li><li>2. International Tax Law and Practice</li><li>3. Tax Audit Management</li><li>4. Investigation and Enforcement</li></ol>	<b>4</b>





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<b>Masters in Tax (Semester 5)</b>	1. Tax Case Law 2. Tax Research Seminar	<b>2</b>
<b>Masters in Customs (Semester 3)</b>	1. Customs Law and Regulation 2. Customs Administration in the Region 3. Harmonized System I 4. Regulatory Compliance Management	<b>4</b>
<b>Masters in Customs (Semester 4)</b>	1. Harmonized System II 2. Customs Valuation 3. Regional Economic Block 4. Transport and Logistic Management	<b>4</b>
<b>Masters in Customs (Semester 5)</b>	1. Customs Research Seminar 2. Research Project	<b>2</b>



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