



KENYA REVENUE
AUTHORITY

ANNUAL ACADEMIC
SCHEDULE-YEAR 2022

WEEKS	DATES	ACTIVITY	RESPONSIBILITY
SEMESTER ONE (31st JANUARY- 6th MAY, 2022)			
	17.01.2022 - 28/01/2022	Semester Registration (All students-new and continuing) End of Semester registration (All students)	Dean of Studies/Registrar/Manager Finance Registrar/Manager Finance
WEEK 1	31.01.2022 04.02.2022	Commencement of Lectures (Day and Evening Classes) Commencement of Lectures (Weekend Classes)	Deputy Commissioner- Academic Affairs /Dean of Studies/ Principal-MSA/Heads of Teaching Departments
Week 3	18.02.2022	Orientation for new students	Deputy Commissioner- Academic Affairs / Principals/Heads of Teaching Depart- ments
Week 4	21.02.2022 24.02.2022	Lecturers' Meeting Class Representatives' Meetings	Dean of Studies /Principals/Heads of Teaching Departments
Week 5	28.02.2022 05.03.2022	Continuous Assessment Test (CAT) 1	Head of Teaching Departments
Week 7	14.02.2022 19.02.2022	Release of (CAT) 1Results	Head of Teaching Departments
Week 10	04.04.2022	Continuous Assessment Test (CAT 2)	Head of Teaching Departments
Week 12	18.04.2022 23.04.2022	Release of (CAT) 2 Results	Head of Teaching Departments

WEEKS	DATES	ACTIVITY	RESPONSIBILITY
Week 13/14	02.05.2022- 13.05.2022	Revision / End of Semester Examinations	Heads of Teaching Departments /Head, Examinations
	13.05.2022 27.05.2022	Marking of Semester one examinations	Dean of Studies/Head, Examinations/ Heads of departments
	10.06.2022	Release of End of semester examination results	Academic Board
SEMESTER TWO (30th MAY - 07th SEPTEMBER , 2022)			
Week 0	16.05.2022 27.05.2022	Semester registration (All students-new and continuing)	Dean of Studies/Registrar/ Manager Finance
WEEK 1	30.05.2022 04.06.2022	Commencement of Lectures (Day and Evening Classes) Commencement of Lectures (Weekend Classes)	Dean of Studies / Principals/Heads of Teaching Departments
WEEK 3	16.06.2022	Orientation for new students	Dean of Studies / Principals/Heads of Teaching Departments/Registrar
WEEK 4	20.06.2022 24.06.2022	Lecturers' Meeting Class Representatives' Meetings	DOS /Principals/Heads of Teaching Departments
WEEK 5	27.06.2022 02.07.2022	Continuous Assessment Test (CAT)I	Heads of Teaching Department, Examinations.
WEEK 7	11.07.2022 16.07.2022	Release of (CAT) 1 Results	Heads of Teaching Department
WEEK 10	01.08.2022 06.08.2022	Continuous Assessment Test (CAT)II	Heads of Teaching Department
WEEK 12	15.08.2022- 20.08.2022	Release of CAT II Results	Heads of Teaching Department

WEEKS	DATES	ACTIVITY	RESPONSIBILITY
WEEK 13/14	29.08.2022	End of Semester Examination	Heads of Teaching Department/Head of Examinations
	07.09.2022		
	09.09.2022	Marking of semester II examinations	Heads of Teaching Department/Head of Examinations
23.09.2022 07.10.2022	Release of End of semester examination results		
SEMESTER THREE (19th SEPTEMBER 2022 – 23rd DECEMBER, 2022)			
Week 0	12.09.2022	Semester Registration	Dean of Studies/Registrar/Manager, Finance
	16.09.2022		
WEEK 1	19.09.2022	Commencement of Lectures (Day and Evening Classes)	Dean of Studies / Principals/Heads of Teaching Departments
	24.09.2022	Commencement of Lectures (Weekend Classes)	
WEEK 3	06.10.2022	Orientation for new students	Registrar/Manager, Finance Dean of Studies / Principals/Heads of Teaching Departments/Registrar
WEEK 4	11.10.2022	Lecturers' Meeting	Dean of Studies/Principals/Heads of teaching departments
	14.10.2022	Class Representatives' Meetings	
WEEK 5	17.10.2022- 21.10.2022	Continuous Assessment Test(CAT) 1	Heads of Teaching Departments
WEEK 7	31.10.2022- 05.11.2022	Release of CAT I Results	Heads of Teaching Department
WEEK 9	18.11.2022	19th KESRA Graduation Ceremony	Deputy Commissioner-Academic Affairs/ Registrar
WEEK 10	21.11.2022- 25.11.2022	Continuous Assessment Test(CAT)II	Heads of Teaching Departments
WEEK 12	05.12.2022- 16.12.2022	Release of CAT II Results	Heads of Teaching Departments

WEEKS	DATES	ACTIVITY	RESPONSIBILITY
WEEK 13/14	14.12.2022- 23.12.2022	End of Semester III Examinations	Heads of Teaching Departments/ Lecturers Head ,Examinations
	27.12.2022- 13.01.2023	Marking of semester III examinations	Dean of Studies/ Heads of teaching de- partments /Examinations
	27.01.2023	Release of semester III examination results	Academic Board

NB: On registration, all students are requested to pay at least 40% of the semester's fees. For any inquiries, you can reach our administrative staff during working hours on the following contacts;

KEY CONTACTS FOR MAIN CAMPUS

S/NO	Name	Position	Email Address	Phone No
1	Dr. Bernard Baimwera	Chief Manager/Dean of Studies	Bernard.Baimwera@kra.go.ke	+254 721 488690
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GENERAL CONTACTS

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