



Kenya School of Revenue  
Administration



# KESRA CENTRE



**KENYA SCHOOL OF REVENUE ADMINISTRATION  
ANNUAL ACADEMIC CALENDAR FOR THE YEAR 2024**

SEMESTER ONE (9<sup>TH</sup> JANUARY – 19<sup>TH</sup> APRIL 2024)

WEEKS	DATE(S)	ACTIVITY	RESPONSIBLE
<b>WEEK 0</b>	02.01.2024	Semester Registration	Registrar / Manager Finance
	05.01.2024	Lecturers' Meeting	Dean of Studies
<b>WEEK 1</b>	08.01.2024	Commencement of Lectures (Day and Evening Classes)	Deputy Commissioner- Academic Affairs /Dean of Studies/ Principal-Msa/Heads of Teaching Departments
	13.01.2024	Commencement of Lectures (Weekend Classes)	
<b>WEEK 2</b>	20.01.2024	End of semester registration	Registrar/ Manager Finance.
<b>WEEK 3</b>	24.01.2024	Orientation for new students	Deputy Commissioner- Academic Affairs / Principals/Heads of Teaching Departments
	27.01.2024		
<b>WEEK 4</b>	29.01.2024	Class Representatives' Meetings	Dean of Studies /Principals/Heads of Teaching Departments
	02.02.2024		
<b>WEEK 5</b>	05.02.2024	<b>Continuous Assessment Test (CAT) 1</b>	Heads of Teaching Departments
	10.02.2024		
<b>WEEK 7</b>	19.02.2024	Release and submission of CAT I Results	Heads of Teaching Departments
	24.02.2024		

<b>WEEK 10</b>	13.03.2023 18.03.2023	<b>Continuous Assessment Test(CAT)II</b>	Heads of Teaching Departments
<b>WEEK 12</b>	25.03.2024 30.03.2024	Release and submission of CAT II Results	Heads of Teaching Departments
<b>WEEK 14 &amp; 15</b>	08.04.2024 19.04.2024	<b>Revision / End of Semester Examinations</b>	Heads of Teaching Departments /Head, Examinations
	29.04,2024 13.05.2024 <b>30.05.2024</b>	Marking of Semester one examinations  <b>Release of End of semester examination results</b>	Dean of Studies/Head, Examinations/Heads of departments  <b>Academic Board</b>



SEMESTER TWO (6<sup>TH</sup> MAY – 16<sup>TH</sup> AUGUST 2024)

<b>WEEK 0</b>	29.04.2024	Semester Registration	Registrar/ Manager Finance
	03.05.2024	Lecturers' Meeting	Dean of Studies
<b>WEEK 1</b>	06.05.2024	Commencement of Lectures (Day and Evening Classes)	Dean of Studies / Principals/Heads of Teaching Departments
	11.05.2024	Commencement of Lectures (Weekend Classes)	
<b>WEEK 2</b>	18.05.2023	End of Semester registration	Registrar/ Manager Finance
<b>WEEK 3</b>	22.05.2024	Orientation for new students	Dean of Studies / Principals/ Registrar/
	25.05.2024		Heads Teaching Departments/
<b>WEEK 4</b>	27.05.2024	Class Representatives' Meetings	DOS /Principals/Heads of Teaching Departments
	31.05.2024		
<b>WEEK 5</b>	03.06.2023 –	<b>Continuous Assessment Test (CAT)I</b>	Heads of Teaching Departments
	07.06.2023		
<b>WEEK 7</b>	17.06.2024	Release and submission of CAT I Results	Heads of Teaching Departments
	22.06.2024		
<b>WEEK 10</b>	08.07.2024	<b>Continuous Assessment Test (CAT)II</b>	Heads of Teaching Departments
	12.07.2024		
<b>WEEK 12</b>	22.07.2024	Release and submission of CAT II Results	Heads of Teaching Departments
	27.07.2024		

<b>WEEK 14&amp;15</b>	05.08.2024	<b>End of Semester Examinations</b>	Heads of Teaching Departments/ Head, Examinations
	16.08.2024		
	23.08.2024	KESRA Annual Thanksgiving Service	CM-BDM, CM-HRM
	26.08.2024	Marking of semester II examinations	Heads of Teaching Departments
	06.09.2024		Head, Examinations
	<b>27.09.2024</b>		<b>Release of End of semester examination results</b>



SEMESTER THREE (2<sup>ND</sup> SEPTEMBER-13<sup>TH</sup> DECEMBER 2024)

SEMESTER THREE (2 <sup>ND</sup> SEPTEMBER-13 <sup>TH</sup> DECEMBER 2024)			
<b>WEEK 0</b>	26.08.2024	Semester Registration	Registrar/Manager, Finance
	30.08.2024	Lecturers' Meeting	Dean of Studies
<b>WEEK 1</b>	02.09.2024	Commencement of Lectures (Day and Evening Classes)	Dean of Studies / Principals/Heads of Teaching Departments
	07.09.2024	Commencement of Lectures (Weekend Classes)	
<b>WEEK 2</b>	14.09.2024	End of Registration	Registrar/Manager, Finance
<b>WEEK 3</b>	18.09.2024	Orientation for new students	Dean of Studies / Principals/Heads of Teaching Departments/Registrar
	21.09.2024		
<b>WEEK 4</b>	23.09.2024	Class Representatives' Meetings	Dean of Studies/Principals/Heads of teaching departments
	27.09.2024		
<b>WEEK 5</b>	30.09.2024	<b>Continuous Assessment Test(CAT) 1</b>	Heads of Teaching Departments
	04.10.2024		
<b>WEEK 7</b>	14.10.2024	Release and submission of CAT 1 results.	Heads of Teaching Departments
	19.10.2024		
<b>WEEK 10</b>	04.11.2024	<b>Continuous Assessment Test(CAT)II</b>	Heads of Teaching Departments
	09.11.2024		
<b>WEEK 11</b>	15.11.2024	<b>21<sup>ST</sup> KESRA Graduation Ceremony</b>	Deputy Commissioner, Academic Affairs
<b>WEEK 12</b>	18.11.2024	Release and submission of CAT II Results	Heads of Teaching Departments
	23.11.2024		

<b>WEEK 14 &amp; 15</b>	02.12.2024	<b>End of Semester III Examinations</b>	Heads of Teaching Departments/Lecturers/Head ,Examinations
	13.12.2024		
	16.12.2024-03.01.2025	Marking of semester III examinations	Dean of Studies/ Heads of teaching departments /Examinations
	24.01.2025	<b>Release of semester III examination results</b>	<b>Academic Board</b>

NB: On registration, all students are requested to pay at least 40% of the semester's fees. For any inquiries, you can reach our administrative staff during working hours on the following contacts;



## Contacts

Kenya School of Revenue Administration,  
Times Tower - 8th Floor,  
P.O.Box 48240 – 00100,  
Nairobi.  
Tel : 0709 017179  
E: kesratraining@kra.go.ke

KESRA Centre,  
Westlands, o Waiyaki Way,  
P.O.Box 30332 – 00100,  
Nairobi.  
Tel : 0709 752 727 / 0715 877 539  
E: kesratraining@kra.go.ke

KESRA,  
Nyali Road Mombasa,  
P.O.Box 95707 – 00100,  
Mombasa.  
Tel : 0736 424 200  
E: kesratraining@kra.go.ke